

NORTH CENTRAL COUNTIES CONSORTIUM  
INDIVIDUAL TRAINING ACCOUNT POLICY

**I. Purpose**

To set a policy to limit the amount and duration of Individual Training Accounts (ITA) developed for participants supported by the Workforce Innovation and Opportunity Act (WIOA) within North Central Counties Consortium.

**II. Background**

The Federal Register Proposed Rules states that Local Workforce Development Boards (WDB) may establish limits on the dollar amount and/or duration of an ITA based on (1) the needs identified in the individual's employment plan or (2) a policy decision by the WDB to establish a range of amounts and/or a maximum amount of time to all ITAs. In the past, NCCC service providers have been guided by option 1 in developing an ITA. With the passage of SB 293, and the subsequent changes to the California Unemployment Insurance (UI) Code, Local Boards are now tasked with developing a local policy to support option 2 and develop a policy with actual amounts and durations of the ITA.

**III. Reference**

- Federal Register Proposed Rules 680.310
- EDD WIA Directive WIAD06-21

**IV. Policy**

Individual Training Accounts written within NCCC may not exceed the following restrictions:

- ITA may not be written in amounts that exceed ten thousand (\$10,000) dollars;
- Maximum training time for an ITA will be twenty-four (24) months;
- NCCC service provider must request, in writing, and receive permission from the NCCC Administrative Office to exceed the amount cap of \$10,000 and or the duration cap of 24 months.