

DISLOCATED WORKER ELIGIBILITY Check List

(A dislocated worker must meet the WIOA general eligibility criteria and one of the five eligibility criteria below)

Eligibility Criteria (Verify one of the five eligibility criteria)	Acceptable Documentation (One document per eligibility criterion is required)
<p>1. (A) Has been terminated or laid off, or who has received a notice of termination or layoff, from employment;</p> <p style="text-align: center;">AND</p>	<ul style="list-style-type: none"> • Worker Adjustment and Retraining Notification Act (WARN) notice • Photocopy of a printed media article or announcement describing the layoff. The photocopy must include the name of the medium in which published and the date of publication • Employer or union representative letter or statement • UI Records which indicate the date of layoff and employer of layoff • DE 8406 Personalized Job Search Assistance (PJSA) appointment notice form • DE 8530 Reemployment Eligibility Assistance (REA) letter • DE 1106/Z Appointment notice of referral to an Initial Assistance Workshop (IAW) • Screen print of IAW schedule • Reemployment plan generated from IAW • Invitation letter to Self-Employment Assistance (SEA) orientation • Screen print of SEA schedule. • EV20 Employer Statement • EV08 Telephone Verification/Document Inspection • EV16 Applicant Statement/Terminated/Laid Off
<p>(B) (a) Is eligible for or has exhausted entitlement to unemployment compensation;</p> <p style="text-align: center;">OR</p> <p>(b) Has been employed for a duration sufficient to demonstrate attachment to the workforce, but is not eligible for unemployment compensation due to insufficient earnings or having performed</p>	<ul style="list-style-type: none"> • Statement by an Unemployment Insurance (UI) representative • UI records, including the DE 1180PH Claim Status and History form, DE 4581 Continued Claim Paper form, DE 8406 PJSA appointment notice form, DE 8530 REA letter, and Employment Development Department (EDD) Web-CertSM printout • DE 1106/Z Appointment notice of referral to an IAW • Screen print of IAW schedule • Reemployment plan generated from IAW • Invitation letter to SEA orientation • Screen print of SEA schedule. <p style="text-align: center;">or</p> <ul style="list-style-type: none"> • Pay check stubs • W-2 and/or tax returns • UI records, including DE 429Z Notice of UI Award and DE 4581 Continued Claim paper form • Statement by the employer or union representative

<p>services for an employer that were not covered under a state unemployment compensation law;</p> <p>AND</p>	<ul style="list-style-type: none"> • Statement by a UI representative • EV20 Employer Statement • EV08 Telephone Verification/Document Inspection • EV16 Applicant Statement/Terminated/Laid Off
<p>(C) Is unlikely to return to a previous industry or occupation.</p>	<ul style="list-style-type: none"> • DE 1106/Z Appointment notice of referral to an IAW • Screen print of IAW schedule • Reemployment plan generated from IAW • Invitation letter to SEA orientation • Screen print of SEA schedule • DE 8406 PJSA appointment notice form <p>NOTE: If one of the above is not available, documented telephone verification from the EDD field office will suffice.</p> <ul style="list-style-type: none"> • Internet site, such as CalJOBSSM that indicates lack of industry/occupation availability • Screen print of Labor Market Information Division screens that indicates lack of industry/occupation availability • Doctor statement indicating applicant's inability to return to previous industry/occupation due to physical limitations • Vocational rehabilitation counselor's statement indicating applicant's inability to return to previous industry/occupation due to physical limitations • Employment Specialist's determination • EV15 Unlikely to Return
<p>2. Has been terminated or laid off, or has received a notice of termination or layoff, from employment as a result of an permanent closure of, or any substantial layoff at, a plant, facility, or enterprise.</p> <p>NOTE: In the case of downsizing or workforce reduction when it is unclear which employees will be affected, a layoff notice is appropriate.</p>	<p><u>Closure or substantial layoff:</u></p> <ul style="list-style-type: none"> • Bankruptcy documents, if declared under <i>Chapter 7</i>, Title 11 U.S.C. Notice of foreclosure or a similar document provided by a financial institution when such document clearly shows that a closure or mass layoff will occur as a result of its issuance • Copy of a printed media article/announcement describing the closure/mass layoff; the copy must include the name of the medium in which published and the date of publication • Statement from the employer or union representative • Statement from the employer's bank official, attorney, supplier, accountant, or another knowledgeable individual • WARN notice • EV08 Telephone verification • EV17 Applicant Statement/Closure /Substantial Layoff • EV20 Employer Statement <p><u>Notice of Layoff or Laid off:</u></p> <ul style="list-style-type: none"> • WARN notice • Copy of other specific notice to employee of intent to layoff • UI Form 501 (Separation Statement), when completed on both sides and signed by an employer representative • Employer or union representative letter or statement • EV 20 Employer Statement • EV08 Telephone verification • EV17 Applicant Statement/Closure /Substantial Layoff

<p>Is employed at a facility at which the employer has made a general announcement that such facility will close within 180 days;</p> <p>OR,</p> <p>For purposes of eligibility to receive core services only, is employed at a facility at which the employer has made a general announcement that such facility will close.</p>	<ul style="list-style-type: none"> • WARN notice • Bankruptcy documents, if declared under Chapter 7, Title 11, U.S.C. • Notice of foreclosure or a similar document provided by a financial institution when such document clearly shows that a closure or mass layoff will occur as a result of its issuance • Copy of a printed media article/announcement describing the closure/mass layoff; the copy must include the name of the medium in which published and the date of publication • Statement from the employer or union representative • Statement from the employer’s bank official, attorney, supplier, accountant, or another knowledgeable individual • EV20 Employer Statement • EV08 Telephone Verification/Document Inspection • EV17 Applicant Statement/Closure/Substantial Layoff
<p>3. Was self-employed (including employment as a farmer, a rancher, or a fisherman) but is unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters.</p>	<ul style="list-style-type: none"> • Bankruptcy documents listing both the name of the business and the applicant's name • Business license • Copy of a completed federal income tax return (Schedule SE) for the most recent tax year • Copy of a printed media article/announcement describing the closure/mass layoff; the copy must include the name of the medium in which published and the date of publication • Copy of articles of incorporation for the business listing the applicant as a principal • EV18 Applicant Statement/Self Employed
<p>4. Is a displaced homemaker who has been providing unpaid services to family members in the home and</p> <p>a. Has been dependent on the income of another family member but is no longer supported by that income; OR</p> <p>b. Is the dependent spouse of a member of the Armed Forces on active duty and who’s family income is significantly reduced because of a deployment , a call or order to active duty, a permanent change of station or the service-connected death or disability of the member;</p> <p>And</p> <p>c. Is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment</p>	<ul style="list-style-type: none"> • Public assistance records • Court records • Divorce papers • Bank records • Family member’s layoff notice • Family member’s disability or death record • Military Records indicating spouse’s active duty status, deployment, or permanent change of station • Employer records indicating underemployed • EV 19 Displaced Homemaker and unemployed or underemployed

<p>5. Spouse of a member of Armed Forces – the individual is the spouse of a member of the Armed Forces on active duty, and who has experienced a loss of employment as a direct result of relocation to accommodate a permanent change in duty station of such member;</p> <p>OR is the spouse of a member of the Armed Forces in active duty</p> <p>AND who is unemployed OR underemployed and is experiencing difficulty in obtaining or upgrading employment</p>	<ul style="list-style-type: none"> • Military records indicating permanent change in duty change • Employer Records indicating underemployed • EV 23 Applicant Statement/Verification of a Spouse of a Member of the Armed Force or is unemployed or underemployed
<p>NOTE: The following criteria applies to all dislocated workers who have worked since dislocation:</p> <p>Is an eligible dislocated worker criteria and who, since dislocation and prior to application, has not been employed in a job that paid a wage defined by the Local Workforce Board as either:</p> <ul style="list-style-type: none"> (a) a self-sufficient dislocated worker wage; (b) leading to self-sufficiency; or (c) providing more than stopgap employment. 	<ul style="list-style-type: none"> • Acceptable documentation from one of the dislocated worker eligibility criteria above <p>and</p> <ul style="list-style-type: none"> • Pay Stubs • Bank statements (direct deposit) • Employer statement/contact • Family or business financial records • Tax documents • EV 01 Employer Statement of Employment/Earnings • Case Note