

**NCCC
GOVERNING BOARD AND
WORKFORCE DEVELOPMENT BOARD
MINUTES**

February 16, 2023

1. CALL TO ORDER

The meeting was called to order by Governing Board Chair Nick Micheli and Workforce Development Board (WDB) Chair John Fleming at 2:00 pm at Sutter County Superintendent of Schools in Yuba City.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL – Governing Board: Quorum present; WDB: Quorum present

Governing Board Members Present: Don Blaser, Nick Micheli, Daurice Kalfsbeek Smith

Governing Board Members Absent: Jim Yoder

Workforce Investment Board Members Present: Jeff Armstrong, Andre Carrao, Glenn Denno, Tawny Dotson, Ben Felt, John Fleming, Neil Goforth, Brynda Stranix, Tom Williams

Workforce Investment Board Members Absent: Lee Bishop, Fortino Curiel, Margaret Fernandez, Matt Goody, Ron Moore, Lorilee Niesen, Leslie Rubalcava

4. WELCOME

5. PUBLIC COMMENT

There were no comments from the public.

6. GOVERNING BOARD CHAIR PASSES MEETING OVER TO WDB CHAIR

7. ADOPTION OF RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF NCCC'S LEGISLATIVE BODIES PURSUANT TO ASSEMBLY BILL 361

WDB Action: Motion-Andre Carrao, second-Ben Felt; WDB adopted Board Resolution Authorizing Remote Teleconference Meetings of NCCC's Legislative Bodies Pursuant to Assembly Bill 361.
Motion Carried by roll call vote.

8. ELECTION OF WDB OFFICERS

Nominations for WDB Officers were taken from the floor.

WDB Action: Motion-Ben Felt, second-Neil Goforth; WDB elected Andre Carrao to serve a two year term as WDB Vice Chair. *Motion Carried by roll call vote.*

WDB Action: Motion-Neil Goforth, second-Brynda Stranix; WDB reelected John Fleming to serve a two year term as WDB Chair. Motion Carried by roll call vote.

9. APPROVAL OF MINUTES

WDB Action: Motion-Ben Felt, second-Andre Carrao; WDB approved the minutes of the November 17, 2022 board meeting as presented. Brynda Stranix abstained. Motion Carried by roll call vote.

10. DIRECTOR'S REPORT

Grant Funding Update: Cindy Newton reported on NCCC's special grant funding.

- The regional Prison to Employment grant application was awarded by the State Board. NCCC's allocation will be \$260,000 with a grant period of three years.
- The Breaking Barriers to Employment grant application that NCCC submitted for \$750,000 was not awarded.
- Notification is pending on the awarding of the HRCC Construction Pre-Apprenticeship Program grant for \$990,000 to serve 150 eligible individuals for the grant period of 5/1/2023-3/31/2026.
- NCCC is applying for a grant of over \$4 million in partnership with NCCC education and training providers to provide training in the healthcare industry. The application is due tomorrow.
- NCCC is currently working on an English Language Learner grant application in collaboration with NCCC education and training providers to provide vocational training and English as a Second Language classes.
- NCCC has applied for a \$900,000 Storm grant to provide temporary jobs for storm damage clean up and repair activities in Colusa County.

State/Regional/Local Monitoring: The Sacramento Employment & Training Agency conducted a monitoring of NCCC's dislocated worker CAREER grant on December 7. No areas of concern were cited; a final report is pending.

Funding Allocation: Preliminary WIOA formula funding allocation being considered for next year is a 2% increase nationwide.

11. FISCAL COMMITTEE REPORT

Neil Goforth presented the Fiscal Committee report and said NCCC met the training expenditure requirement for formula funds for PY 2021-22. Funds for that year were fully expended by 10/31/22. Expenditure of PY 2022-23 funds began in September 2022. As of December 31, 2022, total funds expended were \$108,159. NCCC is in line to meet our required expenditure and PY 2022-23 funds should be fully expended by September 2023. As for county expenditures, all four counties are on track to expend grant funds. The NDWG CAREER grant is behind in expenditures due to change in eligibility made to the grant by DOL. An extension will be requested so there is time to expend all funds.

12. APPROVAL OF NEW GRANT APPLICATIONS

- ERICA GRANT: SUPPORTIVE RESOURCES FOR CHILDCARE

Cindy Newton addressed the ERiCA-Childcare grant application. This project would offer supportive services for childcare expenses for apprentices in the Yuba Shasta JATC Local 228 apprenticeship program. Each apprentice may be eligible to receive \$10,000 a year for two years for childcare expenses. NCCC is requesting \$832,133 to serve 36 apprentices for the grant period 4/1/2023-6/30/2025.

- ERICA GRANT: OUTREACH & COMMUNITY BUILDING

Cindy Newton addressed the ERiCA-Outreach grant application. This grant would increase opportunities to women and underserved populations into construction careers by increasing targeted outreach to these groups. Funding from this grant would be used to improve outreach activities for NCCC's Construction Pre-Apprenticeship program which includes Sutter, Yuba, Shasta and Tehama counties. NCCC is requesting \$870,229 to serve 25 participants for the grant period of 4/1/2023-6/30/2025.

WDB Action: Motion-Ben Felt, second-Neil Goforth; WDB approved the ERiCA Childcare and Outreach grant applications and authorized the Executive Director to finalize any award to NCCC. Motion Carried by roll call vote.

Governing Board Action: Motion-Daurice Kalfsbeek Smith, second-Don Blaser; Governing Board approved the ERiCA Childcare and Outreach grant applications and authorized the Executive Director to finalize any award to NCCC. Motion Carried by roll call vote.

13. APPROVAL OF NCCC LOCAL WORKFORCE DEVELOPMENT PLAN 2-YEAR MODIFICATION AND CAPITAL AREA REGIONAL WORKFORCE DEVELOPMENT PLAN 2-YEAR UPDATE

Liz Barber referenced the staff report in the agenda packet that summarized NCCC's Local Workforce Development Plan 2-Year Modification and the Capital Area Regional Workforce Development Plan 2-Year Update. Both documents cover the period July 1, 2021-June 30, 2025. The modifications were made available for public comment and review through the local newspapers, on NCCC's website and copies were provided to the boards, the AJCC One Stops Centers and partners. No public comments were received. Board approvals and signatures are due to the State of California by March 31.

WDB Action: Motion-Andre Carrao, second-Ben Felt; WDB approved and authorized the Board Chairs to sign NCCC's Local Strategic Workforce Development Plan Modification and the Capital Area Regional Strategic Workforce Development Plan Update, and directed staff to submit to the State Workforce Development Board. Additionally, staff was authorized to make any changes to either plan modification as directed from the State Workforce Development Board or EDD. Motion Carried by roll call vote.

Governing Board Action: Motion-Daurice Kalfsbeek Smith, second-Don Blaser; Governing Board approved and authorized the Board Chairs to sign NCCC’s Local Strategic Workforce Development Plan Modification and the Capital Area Regional Strategic Workforce Development Plan Update, and directed staff to submit to the State Workforce Development Board. Additionally, staff was authorized to make any changes to either plan modification as directed from the State Workforce Development Board or EDD. Motion Carried by roll call vote.

14. PROGRAM PERFORMANCE REPORT

Cindy Newton reviewed second quarter planned vs. actual program performance outcomes for the core programs of Adult, Youth and Dislocated Workers. Comparisons were made to last year’s numbers which showed a decrease in Adult and Dislocated Worker participants but Average Wage at Placement for those programs were remarkable at \$28.41 and \$22.04/hr. respectively. Youth outcomes remained about the same as last year. NCCC’s special grants projects: National Dislocated Worker Grant Yuba County Wildfire will end in August and doing quite well. The COVID-19 project will end in February and has met all planned benchmarks as has the Pre-apprenticeship Construction program that ended in January. Outcomes for the regional CAREER grant and the Homeless to Hopeful were also reviewed and are progressing well. The Equity and Special Populations grant exceeded planned enrollments after the first year and is meeting planned figures for all five target groups with the exception of veterans. The Board Chairs commended AJCC staffs for their hard work.

15. SERVICE PROVIDER PROGRAM UPDATES

Colusa One Stop/AJCC: Colusa One Stop Director Angie O’Canas gave a mid-year training update. Colusa One Stop sponsored 57 individuals in various training programs that included: Wildland Fire Academy, truck driving, paramedic, accounting, CNA, HVAC tech, EMT, rad tech, RN, electrician and LVN. The One Stop is collaborating with Tri-Counties Bank to host a Financial Literacy workshop. The Volunteer Income Tax Assistance (VITA) program will begin offering free tax preparation assistance on February 1. Staff continues to attend Colusa County Office of Education’s on the spot hiring events. Ten individuals were hired at the last event held on February 9. Angie expressed her appreciation to Glenn Denno and his staff for extending on-site EDD services at the Colusa office site. Daurice Kalfsbeek Smith thanked Angie O’Canas and Glenn Denno for their collaborative efforts.

Glenn County One Stop/AJCC: Glenn County Community Action Manager Yassi Lam commented that individuals have expressed interest in occupational skills training along with wrap around support services. Trainings being requested include: truck driving, healthcare fields, welding and firefighter. Glenn County AJCC have sponsored close to 12 adult learners in Glenn County Office of Education’s (GCOE) medical assistant program this program year. They hope to sponsor a couple of individuals in the clinical work experience portion of the program as well. Yassi provided an update on GCOE’s Youth Employment Service (YES) program. Glenn AJCC will collaborate with Glenn County Office of Education and Glenn County Personnel in a hiring event to be held April 26 in Willows. Staff plans to offer a resume building workshop and an interviewing skills workshop leading up to the event. Glenn AJCC has reconnected with Butte College now that the Spring term

has begun. In April staff will participate in a 2-day Community Health and Resources event in Willows and Grindstone Rancheria, and a Child & Family Resource Fair. Yassi Lam expressed her appreciation to the Glenn County AJCC team for their efforts.

Sutter One Stop/AJCC: Sutter County One Stop Director Rinky Basi said the One Stop recently hosted a hiring event for the new Holiday Inn Express with 70 job seekers attending. Staff participated in a job fair in Yuba City. Sutter County Superintendent of Schools started a new cosmetology class at the Career Training Center. Adult Ed ESL high school diploma classes are offered in Live Oak, Richland Housing and at the One Stop. Most Adult Ed programs are held between 8:00am-8:00pm with a variety of offerings for those seeking their high school diploma. A special foster youth project will be taking place next week. Yuba-Sutter Business Consortium partners will be hosting a Resource Fair on May 2. Sutter and Yuba One Stops will be hosting a Forklift training in March.

Yuba One Stop/AJCC: Yuba One Stop Director Caron Job added that the Forklift training will be under the direction of YCOE CTE instructor Ken Hamel. A bilingual Forklift training was held about a month ago that was very successful. Local employers were brought in and were connected with participants for possible employment. Next month's training will be on March 14 & 15 and will be in English, Spanish and Punjabi. A Medical Assistant class that was scheduled to end in February has been extended until May. CNA and Welding classes are offered as well. The One Stop is sponsoring trainings at Yuba College in the medical fields, automotive, fire and welding technology. A successful job fair was held at the Government Center 2 weeks ago. 98 job seekers and 31 employers participated. Providing support to new businesses: Holiday Inn Express, Race Communication, 7-11, Costco, Dutch Bros., and Antonio's. Staff will meet with the City of Marysville about possibly developing a project targeting at risk youth. Caron Job shared success stories about 2 participants, an older worker and an at risk youth, who overcame barriers to employment and found permanent jobs.

16. OTHER BUSINESS

AB 2449 - New Rules for Teleconference Meetings: John Fleming talked about new rules taking effect March 1, 2023, for teleconference meetings. AB 2449 re-states the standard Brown Act rules and also provides for when a member needs to attend remotely due to an emergency or just cause. At least a quorum of the board must meet in person at a location open to the public. John Fleming referred to the attachment in the agenda packet which outlined the reasons that constitute an emergency circumstance or just cause. Staff will work to find accessible meeting locations that will best accommodate the Boards.

WDB Vacancies: Recruitment efforts are continuing for two vacant Business seats on the WDB. Appointments are expected to be made at the May board meeting.

Next Board Meeting: The next joint NCCC Board meeting will be May 18, 2023 at a location to be determined.

17. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:05 pm.

ATTEST:

(Signed)

Nick Micheli, Chair
Governing Board

APPROVED ON: 6/26/23

(Signed)

John Fleming, Chair
Workforce Development Board

APPROVED ON: 5/18/23