



North Central Counties Consortium

“Supporting Economic Vitality in the Counties of Colusa, Glenn, Sutter and Yuba”

**NCCC GOVERNING BOARD
SPECIAL MEETING
AGENDA
THURSDAY, FEBRUARY 15, 2024
1:00 pm**

Location:

Colusa Industrial Properties
100 Sunrise Boulevard
Colusa, CA

1. Call to Order
2. Roll
3. Public Comment
4. Approval of Minutes – November 27, 2024 Board Meeting (Attachment A)
5. Workforce Development Board Appointments (Attachment B)
 - Amy Schmidt, President, A.B.S. Builders Inc
 - Cari Berlin, Owner, The Vintage Nest
 - Rainey Kalfsbeek, CFO, Colusa Industrial Properties Inc.
6. Closed Session: Public Employee Health Benefits (*Gov. Code § 54957.6*)
7. Report Out in Open Session
8. Other Business
9. Adjournment



NCCC is a proud partner of America's Job Center of CaliforniaSM network.

ATTACHMENT A: ACTION

**APPROVAL
OF MINUTES**

**November 27, 2023
Governing Board Meeting**

**NCCC
GOVERNING BOARD
MINUTES**

November 27, 2023

1. CALL TO ORDER

The meeting was called to order by Governing Board Vice Chair Daurice Kalfsbeek Smith at 10:00 am at the NCCC Administration Office in Yuba City.

2. ROLL CALL – Quorum present

Governing Board Members Present: Don Blaser, Daurice Kalfsbeek Smith, Jim Yoder
Governing Board Members Absent: Nick Micheli

3. PUBLIC COMMENT

There were no comments from the public.

4. APPROVAL OF MINUTES

Board Action: Motion-Jim Yoder, second-Don Blaser; Governing Board approved the minutes of the June 26, 2023 board meeting as presented. *Motion Carried.*

AMENDMENT TO AGENDA

Board Action: Motion-Jim Yoder, second-Don Blaser; Governing Board amended the agenda and added the Director's Report as agenda item 4.b. *Motion Carried.*

4.b. DIRECTOR'S REPORT

Cindy Newton introduced NCCC staff to the Board.

State/Regional/Local Monitoring: EDD conducted a fiscal and program review of NCCC and its One Stop Career Centers the week of October 9-13. Youth program service provider files were reviewed. No fiscal or program findings were cited.

Workforce Development Board (WDB) Recertification & High Performing Board Certification: NCCC's Local WDB has been recertified by the State for Program Years 2023-24 and 2024-25. Cindy Newton noted there currently are private sector vacancies on the WDB due to the recent passing of Ben Felt, the retirement of Andre Carrao and the indefinite leave of Margaret Fernandez. There will be one vacancy open after the Governing Board's action on two membership applications on today's agenda.

NCCC's WDB has been certified as a high performing board for the period of July 1, 2023 through June 30, 2026.

5. WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

Board Action: Motion-Jim Yoder, second-Don Blaser; Governing Board appointed the following individuals to the WDB: Priti Kumar, with Kumar Hotels Inc.; and Jamie Dickerson, Vice President of Human Resources with Sunsweet Growers Inc. *Motion Carried.*

6. APPROVAL OF NEW GRANT APPLICATIONS

▪ QUEST II

Cindy Newton presented the QUEST II NDWG grant application. In this project NCCC AJCC One Stops will work with EDD to identify and recruit dislocated workers including long term unemployed to provide career services; supportive services, vocational training and work-based training. The application requests \$1,000,000 to serve 90 individuals for the grant period 10/1/2023-9/30/2026.

▪ STUDENT TRAINING & EMPLOYMENT PROGRAM (STEP)

Cindy Newton presented the STEP grant application. NCCC AJCC One Stops will work with Department of Rehabilitation (DOR) staff to identify and recruit disabled in-school youth to provide work readiness skills training and paid work experience. NCCC is requesting \$750,000 to serve 70 participants for the grant period of 1/1/2024-12/32/2025.

Board Action: Motion-Jim Yoder, second-Don Blaser; Governing Board approved the QUEST II and STEP grant applications and authorized the Executive Director to finalize any award to NCCC. *Motion Carried*

Cindy Newton stated that both grants have been awarded to NCCC.

7. AUTHORIZATION TO COMPETITIVELY PROCURE ONE STOP OPERATORS & SPECIAL YOUTH PROGRAM PROVIDERS FOR WIOA SERVICES

WIOA requires that local WDBs competitively procure Adult, Dislocated Worker and Youth One Stop Operators as well as a Special In-School Youth Program Provider every four years. Liz Bosley outlined a tentative timeline of NCCC's RFP process. The RFP would be released February 26th and close March 29th. Board action/approval of proposals would occur May 16th. The contract period for this RFP is July 1, 2024-June 30, 2025 with the possibility of a 2nd, 3rd, and 4th year contract extension.

Board Action: Motion-Jim Yoder, second-Don Blaser; Governing Board approved the RFP Timeline and authorized NCCC staff to perform timeline activities for the procurement of One Stop/AJCCC Providers and Special In-School Youth Provider for Colusa, Glenn, Sutter and Yuba Counties for PY 2024-25. *Motion Carried.*

8. APPROVAL OF FISCAL COMMITTEE REPORT

Training Expenditure Requirement: Cheryl Baxter reviewed the Summary of Training Expenditure Requirements for the PY 2022-23 allocations. As of 9/30/23 NCCC was on track to meet the 20% training expenditure requirement and has met it for last year's allocation.

9. OTHER BUSINESS

2024 Board Meeting Schedule: The 2024 board meeting schedule was provided to members.

Next Board Meeting: The next joint NCCC Board meeting will be February 15, 2024 at a location to be determined.

There were no other matters brought before the Governing Board.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:43 am.

ATTEST:

Daurice Kalfsbeek Smith, Vice Chair
Governing Board

APPROVED ON: _____

ATTACHMENT B: ACTION

WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

- **Amy Schmidt, A.B.S. Builders, Inc.**
- **Cari Berlin, The Vintage Nest**
- **Rainey Kalfsbeek, Colusa Industrial Properties, Inc.**



Application for Membership

Name: Amy Schmidt		Title: President	
Business: A.B.S. Builders, Inc.			
Business Address: 1023 Main St, Colusa, CA 95932		Bus. Phone: 530-458-2299	
Email Address: amy@absbuildersinc.com		Alt. Phone:	
Residence Address: 10 Remington Ct, Colusa, CA 95932			
Time available for meetings (days, evenings, etc.): Any			
<p>Qualifications/Areas of expertise: I am owner and President of a construction company operating in the North State. I have worked for the last eight years on varied projects within my business as well as managing day to day operations. I have a BS in Construction Management with an emphasis in organizational leadership. I have varied experience from accounting, payroll, and administrative management to construction field management. Prior to owning my business I worked in local government for the County of Colusa.</p>			
<p>What experience do you have serving on workforce development boards (i.e., WIBs, PICs, Employer Advisory Groups, school-to-career, etc.)? I have not served in any prior capacity on the workforce development board, however, I believe I have a lot to contribute in this area.</p>			
<p>What do you feel you could contribute? My experience in recruitment, training, policy development, and employee relations brings a unique perspective on the challenges facing employers and employees. I feel this experience would contribute to the goals and objectives to the WIB.</p>			
Additional Comments (attach resume if you wish):			

NCCC Workforce Development Board
 Membership Application

Areas of Representation (check all that apply and identify the business or organization):

<input checked="" type="checkbox"/> Business	<input type="checkbox"/> Adult Education & Literacy
<input type="checkbox"/> State Employment Service	<input type="checkbox"/> Institution of Higher Education, incl. Community Colleges
<input checked="" type="checkbox"/> Labor Organization	<input type="checkbox"/> Vocational Rehabilitation Organization
<input type="checkbox"/> Registered Apprenticeship Program	<input checked="" type="checkbox"/> Economic & Community Development
<input checked="" type="checkbox"/> Community Based Organization	<input type="checkbox"/> Public Assistance Programs
<input type="checkbox"/> Veterans Programs Organization	<input type="checkbox"/> Public Housing Organization
<input type="checkbox"/> Youth Programs Organization	<input type="checkbox"/> Public Transportation Organization
<input type="checkbox"/> Migrant & Seasonal Farmworker Programs	<input type="checkbox"/> Philanthropic Organization
<input type="checkbox"/> Employment & Training Programs for Individuals with Disabilities	


 Applicant Signature

11/21/23
 Date

(Labor Representatives Only)

Nominating Organization: _____
Name and Title: _____
Signature: _____ Date: _____

BUSINESS AND LABOR MEMBERSHIP REQUIREMENTS

Business – A majority of the members of each local board shall be representatives of business in the local area, who: (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade associations (WIOA Section 107[b][2][A]).

Labor – Not less than 20% of the members must be representatives of workforce within the Local Area who must include: (i) representatives of labor organizations who have been nominated by local labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or a representative of an apprenticeship program ; and may include (iii) representatives of community based organizations with experience and expertise in addressing employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with experience and expertise in addressing the employment, training, or education needs of eligible youth and/ or out-of-school youth. (WIOA Section 107[b][2][B]).



**WORKFORCE DEVELOPMENT BOARD
(WDB)**

for the Counties of Colusa, Glenn, Sutter and Yuba

1110 Civic Center Blvd., Ste. 402A • Yuba City, CA 95993 • (530) 822-7145 • FAX (530) 822-7150 • www.northcentralcounties.com

Application for Membership

Name: Cari Berlin		Title: Owner
Business: The Vintage Nest		
Business Address: 932 W. Sycamore St, Willows, Ca 95988		Bus. Phone: 530-228-8166
Email Address: Thevintagenest@yahoo.com		Alt. Phone:
Residence Address: 313 N. Shasta St , Willows, Ca 95988		
Time available for meetings (days, evenings, etc.): Mon-Wed are best		
Qualifications/Areas of expertise: I am a small business owner and know the issues facing a small business. I also work though Glenn County Office of Education and work with high school students to find job placements.		
What experience do you have serving on workforce development boards (i.e., WIBs, PICs, Employer Advisory Groups, school-to-career, etc.)? I have been on the Youth Employment Services Advisory Board for close to 20 years. I am a founding member of 5 Counties Local Partnership Agreement (LPA) where the focus is to strategize on ways to employ students with disabilities after high school.		
What do you feel you could contribute? I have worked with students with disabilities for 21 years starting as a classroom aide, Student Support Assistant and now as a WorkAbility Specialist/Program Coordinator through Glenn County Office of Education. I place students in job placements and am their case manager. I am the owner of a retail store and deal a great deal with the public.		
Additional Comments (attach resume if you wish):		

NCCC Workforce Development Board
Membership Application

Areas of Representation (check all that apply and identify the business or organization):

Business X	Adult Education & Literacy
State Employment Service	Institution of Higher Education, incl. Community Colleges
Labor Organization	Vocational Rehabilitation Organization
Registered Apprenticeship Program	Economic & Community Development
Community Based Organization	Public Assistance Programs
Veterans Programs Organization	Public Housing Organization
Youth Programs Organization X	Public Transportation Organization
Migrant & Seasonal Farmworker Programs	Philanthropic Organization
Employment & Training Programs for Individuals with Disabilities X	

Applicant Signature Date

(Labor Representatives Only)

Nominating Organization: Name and Title: Signature: Date: <i>Cari Bula</i> 12-12-23

BUSINESS AND LABOR MEMBERSHIP REQUIREMENTS

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Labor – Not less than 20% of the members must be representatives of workforce within the Local Area who must include: (i) representatives of labor organizations who have been nominated by local labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or a representative of an apprenticeship program; and may include (iii) representatives of community based organizations with experience and expertise in addressing employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations



Application for Membership

Name: Lorraine (Rainey) Kalfsbeek		Title: CFO
Business: Colusa Industrial Properties, Inc.		
Business Address: 50 Sunrise Blvd., Colusa, CA 95932		Bus. Phone: 530-458-2118
Email Address: rkalfsbeek@cipcorp.com		Alt. Phone: 530-216-6231
Residence Address: 205 Louis Lane, Colusa, CA 95932		
Time available for meetings (days, evenings, etc.): Anytime		
<p>Qualifications/Areas of expertise:</p> <p>I have 36 years at Colusa Industrial Properties and its' sister companies, currently serving as CFO. We are an industrial development company representing over (30) companies on our park, a 2,700 acre rice and tomato ranch, a communications site on top of the Sutter Buttes, and a marina/rv resort. I understand the challenges that companies face with recruiting and retention of a qualified workforce, along with the overall increased costs of doing business in California.</p>		
<p>What experience do you have serving on workforce development boards (i.e., WIBs, PICs, Employer Advisory Groups, school-to-career, etc.)?</p> <p>Colusa County One-Stop, Vice Chair (Board Member March 2022 - Present)</p>		
<p>What do you feel you could contribute?</p> <p>I would like to help identify solutions to help companies be productive and efficient while creating opportunities for employees.</p>		
<p>Additional Comments (attach resume if you wish):</p>		

NCCC Workforce Development Board
 Membership Application

Areas of Representation (check all that apply and identify the business or organization):

<input checked="" type="checkbox"/> Business Colusa Industrial Properties, Inc.	<input type="checkbox"/> Adult Education & Literacy
<input type="checkbox"/> State Employment Service	<input type="checkbox"/> Institution of Higher Education, incl. Community Colleges
<input type="checkbox"/> Labor Organization	<input type="checkbox"/> Vocational Rehabilitation Organization
<input type="checkbox"/> Registered Apprenticeship Program	<input type="checkbox"/> Economic & Community Development
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<input type="checkbox"/> Veterans Programs Organization	<input type="checkbox"/> Public Housing Organization
<input type="checkbox"/> Youth Programs Organization	<input type="checkbox"/> Public Transportation Organization
<input type="checkbox"/> Migrant & Seasonal Farmworker Programs	<input type="checkbox"/> Philanthropic Organization
<input type="checkbox"/> Employment & Training Programs for Individuals with Disabilities	

Lorraine Kalfsbeek

Digitally signed by Lorraine Kalfsbeek
 DN: cn=Lorraine Kalfsbeek, o=Colusa Industrial Properties,
 Inc., ou, email=rkalfsbeek@cipcorp.com, c=US
 Date: 2024.01.12 13:55:50 -0800

1/12/24

Applicant Signature

Date

(Labor Representatives Only)

Nominating Organization: _____

Name and Title: _____

Signature: _____ Date: _____

BUSINESS AND LABOR MEMBERSHIP REQUIREMENTS

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