

**NCCC
GOVERNING BOARD AND
WORKFORCE DEVELOPMENT BOARD
MINUTES**

August 18, 2022

1. CALL TO ORDER

The meeting was called to order by Governing Board Chair Randy Fletcher and Workforce Development Board (WDB) Chair John Fleming at 2:00 pm at Sutter County Superintendent of Schools in Yuba City and by Zoom.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL – Quorums present

Governing Board Members Present: Paul Barr, Daurice Kalfsbeek Smith, Randy Fletcher

Governing Board Members Absent: Nick Micheli

Workforce Investment Board Members Present: Marina Alvidrez, Jeff Armstrong, Lee Bishop, Andre Carrao, Glenn Denno, Tawny Dotson, Ben Felt, Margaret Fernandez, John Fleming, Neil Goforth, Matt Goody, Ron Moore, Horacio Paras, Eric Pomeroy, Leslie Rubalcava, Brynda Stranix, Tom Williams

Workforce Investment Board Members Absent: Fortino Curiel, Angela Parisio Long

4. WELCOME

5. PUBLIC COMMENT

Zoom meeting protocol was stated. There were no comments from the public.

6. ADOPTION OF RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF NCCC'S LEGISLATIVE BODIES PURSUANT TO ASSEMBLY BILL 361

WDB Action: Motion-Horacio Paras, second-Andre Carrao; WDB adopted Board Resolution No. 22-03 Authorizing Remote Teleconference Meetings of NCCC's Legislative Bodies Pursuant to Assembly Bill 361. Motion Carried by roll call vote.

Governing Board Action: Motion-Paul Barr, second-Daurice Kalfsbeek Smith; Governing Board adopted Board Resolution No. 22-03 Authorizing Remote Teleconference Meetings of NCCC's Legislative Bodies Pursuant to Assembly Bill 361. Motion Carried by roll call vote.

7. GOVERNING BOARD CHAIR PASSES MEETING OVER TO WDB CHAIR

8. APPROVAL OF MINUTES

WDB Action: Motion-Andre Carrao, second-Ben Felt; WDB approved the minutes of the May 19, 2022 board meeting as presented. Motion Carried by roll call vote.

Governing Board Action: Motion-Daurice Kalfsbeek Smith, second-Paul Barr; the Governing Board approved the minutes of the May 19, 2022 board meetings as presented. Motion Carried by roll call vote.

9. DIRECTOR'S REPORT

Grant Funding Update: Cindy Newton reported on NCCC's special grant funding.

- NCCC will participate in the Regional Equity and Recovery Partnerships grant. NCCC was awarded \$225,488 to serve eligible low income English Language Learner individuals. This grant is due to start in December 2022.
- NCCC has received an additional \$440,000 for the August 2020 Yuba County Wildfire grant, bringing that total funding award to over \$1 million.
- NCCC will be submitting an application for the Breaking Barriers grant for \$750,000. A staff report for board approval will be presented at the November meeting.

State/Regional/Local Monitoring: NCCC recently received two monitoring reports from EDD for Program Year 2019/20. A program review conducted in February 2020 cited one finding regarding participant time sheet edits that has been corrected and satisfactorily resolved. A fiscal procurement review also conducted in February 2020 cited a finding that NCCC's inventory log did not include federal award numbers. This finding has been corrected and satisfactorily resolved. A data validation review will be conducted by EDD next week.

10. APPROVAL OF NEW GRANT APPLICATIONS

- NATIONAL DISLOCATED WORKER GRANT/QUEST

Liz Bosley addressed the National Dislocated Worker Grant/QUEST. In this project NCCC AJCC One Stops will work with EDD to identify and recruit dislocated workers including long term unemployed. Services to be provided include career services, supportive services, vocational training and work-based training. The application is requesting \$1,265,444 to serve 142 individuals for the grant period 10/1/2022-9/30/2024.

WDB Action: Motion-Ben Felt, second-Ron Moore; WDB approved the National Dislocated Worker Grant/QUEST application and authorized the Executive Director to finalize any award to NCCC. Motion Carried by roll call vote.

Governing Board Action: Motion-Daurice Kalfsbeek Smith, second-Paul Barr; Governing Board approved the National Dislocated Worker Grant/QUEST application and authorized the Executive Director to finalize any award to NCCC. Motion Carried by roll call vote.

- PRISON TO EMPLOYMENT 2.0

Liz Bosley addressed the Prison to Employment 2.0 grant which is a continuation of the Prison to Employment Initiative. This regional project is designed to develop and implement regional partnerships and plans of workforce, education and related services, and to provide earn and learn or vocational training opportunities for formerly incarcerated and other justice-involved individuals. The grant award is \$260,000 for a grant period of 1/1/2023-12/31/2025. This grant is projected to serve 33 participants.

WDB Action: Motion-Horacio Paras, second-Marina Alvidrez; WDB approved the Prison to Employment 2.0 application and authorized the Executive Director to finalize any award to NCCC. *Motion Carried by roll call vote.*

Governing Board Action: Motion-Paul Barr, second-Daurice Kalfsbeek Smith; Governing Board approved the Prison to Employment 2.0 application and authorized the Executive Director to finalize any award to NCCC. *Motion Carried by roll call vote.*

11. FISCAL COMMITTEE REPORT

Andre Carrao presented the Fiscal Committee report. NCCC's formula funding trend for the last two program years and the current 2022/23 program year was reviewed. Funding levels for Adult and Youth are not yet up to PY 20/21 levels and Dislocated Worker funding has increased slightly each year. The funding status of NCCC's special grants was also reviewed. Training expenditures as of June was at 18.07%. NCCC anticipates meeting the required 20% in training expenditures plus the 10% in leveraged resources. The Fiscal Committee reported no items of concern.

12. YUBA COLLEGE PRESENTATION

Michael Bagley, Dean of STEM and Social Sciences at Yuba College, gave a presentation on "Uniting STEM Education with Workforce Needs – Building Watershed and Economic Resilience in Yuba County". This Community Impact grant was awarded to Yuba College in partnership with the Yuba Water Agency for \$700,000 over 5 years to develop and implement a Watershed Management program that could facilitate education and training for improving workforce development and economic development in the field of natural resources, water, forestry and cross-over opportunities in fire protection and conservation. Mr. Bagley reviewed the 5-year project's workplan and projected outcomes. Other project members – Project Faculty Carmen Bowen, Fire Technician Instructor Dale Vogelsang and CTE & Workforce Development Dean Dwayne Newman – spoke about current curriculum opportunities, labor market information, future job concentration possibilities and university transfer opportunities. Randy Fletcher expressed his full support of this project and asked team members to provide a presentation at an upcoming Yuba County Board of Supervisors meeting.

13. LABOR MARKET INFORMATION OVERVIEW

Luis Alejo, EDD Labor Market Consultant, provided an overview on the monthly labor force and job number estimates that are released and sent out the 3rd Friday of every month. Luis

explained how the number in the labor force is determined and who in the labor force are counted as employed and unemployed and how the unemployment rate is determined:

Labor Force = Employed + Unemployed; Unemployment Rate = Unemployed / Labor Force.

Luis Alejo reviewed unemployment rate trends and industry employment numbers for NCCC counties. Industry employment, labor force and unemployment data, specifically for farm and manufacturing, for Colusa County was also presented. NCCC will be sending out this presentation to members after the meeting.

14. PROGRAM PERFORMANCE REPORT

Cindy Newton reviewed 4th quarter planned vs. actual program performance outcomes for the core programs of Adult, Youth and Dislocated Workers. All NCCC performance benchmarks for Program Year 2021/22 were exceeded except for Dislocated Worker enrollments which was at 93%. NCCC's special grants projects: National Dislocated Worker Grants Yuba County Wildfire, COVID-19 and regional CAREER are doing well; numbers for the Pre-Apprenticeship and Equity & Special Populations grants were also reported.

15. SERVICE PROVIDER PROGRAM UPDATES

Upward Bound (UB): Upward Bound's Director Maria Moreno was unable to attend today's meeting.

Colusa One Stop/AJCC: Colusa One Stop Interim Director Angie O'Canas said One Stop staff recently attended two health and resource fairs in Arbuckle and Colusa. Staff is invited to Pierce High School's Back to School Night on August 31. One Stop staff is currently working on 65 job orders; assisting 9 county probationers – 4 supported with job search, 2 have been recently employed, 2 will be enrolled into transitional jobs and 1 recently entered substance rehabilitation; working with 5 businesses, serving 5 participants in Work Experience and 2 in On-the-Job Training. Staff also assisted 10 CNAs for the first cohort at Colusa County Office of Education. There will not be an EMT course at the Woodland Community College Colusa County Campus this semester, however, enrolled Colusa County residents shall attend the course at the Woodland Campus. Colusa One Stop received FEMA emergency food and shelter funding to assist homeless residents. The program will run until April, but the One Stop hopes to re-apply if funding is available next year. Angie O'Canas shared a success story about a long-term unemployed adult participant who completed Truck Driver training and is now fully employed with a truck company in Arbuckle.

Glenn County One Stop/AJCC: Glenn County Community Action Manager Yassi Lam said 3 individuals have joined the AJCC staff since May replacing exited staff. Glenn AJCC has sponsored about 25 individuals in Medical Assisting, Welding, RN, Truck Driver, Vet Tech and Pharmacy Tech training at Glenn County Office of Education (GCOE), Butte-Glenn College, Yuba College, American Career Training and Oroville Adult Education Center. Glenn AJCC staff is collaborating with GCOE and Glenn County Personnel to hold a county-wide job fair on October 6 at Orland Memorial Hall. They will also be co-facilitating 2 workshops on September 12 and 19. Staff outreach efforts include participation in National Night Out and Recovery Happens in September and reconnecting with local partner organizations, schools and community colleges.

Staff attended the ribbon cutting for the new Butte College Glenn County Center on August 10. The Small Business Development Center and The Training Place will have staff located at the Glenn County Center.

Sutter One Stop/AJCC: Sutter County One Stop Director Rinky Basi highlighted the One Stop’s youth program. She talked about the youth program’s different funding sources which include, WIOA, Dept of Rehabilitation, Transitional Partnership Program, and Workability I funds through the State Department of Special Education. The One Stop provides a Youth Employment Strategies (YES) workshop that focuses on individuals working on their professional portfolios – resumes, applications, job search, etc. This past spring staff focused on working hands-on with foster youth, youth on probation and homeless youth. Staff is also working with students in the culinary arts and manufacturing CTE programs which are very successful. Students in the Adult Transition Program who are transitioning out of Special Ed programs may also enroll in the culinary arts program and are afforded the same program opportunities as youth participants.

Yuba One Stop/AJCC: Yuba One Stop Training & Employment Counselor Gail Manley reported that staff have been enrolling students in Yuba College’s nursing, psych tech and rad tech courses. A successful job fair was held on August 10 with 39+ employers and 103 jobseekers. Staff is recruiting for a new Yuba County Office of Education Medical Assistant class that begins September 12 through February 17. A new SB-1 Pre-Apprenticeship Construction class will begin next week with 7 possibly 9 individuals enrolled. A full Forklift Training class will begin August 25. One Stop staff have invited employers who hire forklift operators to meet with students when they complete their training for possible employment. Yuba One Stop has been working with at-risk youth in the Yuba County Office of Education’s Youth Prevention Program and several of those individuals have obtained full-time employment. Gail Manley shared a success story about an individual who participated in the Pre-Apprenticeship program and the Temporary Job Creation program who is now permanently employed at Yuba County Public Works.

16. OTHER BUSINESS

Next Board Meeting: The next joint NCCC Board meeting is November 17, 2022. A location is yet to be determined. If necessary, this meeting may be held by Zoom.

17. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:37 pm.

ATTEST:

(Signed)
Nick Micheli, Chair
Governing Board

(Signed)
John Fleming, Chair
Workforce Development Board

APPROVED ON: _____ 2/16/23

APPROVED ON: _____ 11/10/22