

**NCCC
WORKFORCE DEVELOPMENT BOARD
MINUTES**

May 21, 2026

1. CALL TO ORDER

The meeting was called to order by Governing Board Chair John Fleming at 2:00 pm at Sutter County Superintendent of Schools Board Room in Yuba City.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL – Quorum present

Workforce Development Board Members Present: Cari Berlin, Lee Bishop, Juan Delgado, Glenn Denno, Jamie Dickerson, John Fleming, Matt Goody, Jacob Holmes, Sky Pohle, Leslie Rubalcava, Amy Schmidt, Casey Tull

Workforce Development Board Members Absent: Rainey Cambra, Margaret Capitano, Tawny Dotson, Margaret Fernandez, Steve Ly, Ron Moore, Karl Pineo, Nikki Rogers, Brynda Stranix

4. WELCOME

Workforce Development Board Chair, John Fleming, welcomed everyone.

5. PUBLIC COMMENT

There were no comments from the public.

6. APPROVAL OF MINUTES

Motion – Glenn Denno, seconded - Lee Bishop; WDB approved the minutes of the February 19, 2026, board meeting as presented. Motion carried

7. APPROVAL OF NEW GRANT APPLICATIONS

Motion Glenn Denno, seconded by Lee Bishop; WDB approved the Farmworkers Advancement & Training Program, Regional Coordination Project, and HRCC Bridge Project 2026 grant applications and authorized the Executive Director to finalize any award to NCCC. Motion Carried

8. ACCEPTANCE OF FY 2024/2025 SINGLE AUDIT REPORT

Motion – Juan Delgado, seconded - Leslie Rubalacava; WDB approved the Single Audit Report as it was presented. Motion Carried

9. FISCAL COMMITTEE REPORT

Motion - Leslie Rubalcava, seconded – Amy Schmidt ; WDB approved the Fiscal Committee Report as presented. Motion carried

10. DIRECTOR'S REPORT

Liz Barber reported NCCC was not awarded the Employment & Training Pathways Program or the Farmworker Advancement Program Grants but was awarded the High Road to Construction Careers Grant. This grant will help the construction pathways program and to serve two MC-3 cohorts this summer. We partnered regionally with Yolo, Sacramento and Placer counties on the Regional Coordination Project Grant that focuses on strengthening partnerships with community colleges and adult education providers across the capitol region. We were awarded approximately \$119,000 to serve 9 participants. We submitted a High Performing Board Application with EDD and are awaiting the results. We have successfully closed out two grants; the final round of HRCC and the Opportunity Young Adult Pathways Program. Both grants were fully expended and all performance goals exceeded. NCCC successfully completed a single audit, EDD program monitoring for the NDWG Quest II Grant, and an EDD EO monitoring; there were no findings.

11. YUBA CITY AUTOWORKS – LOCAL BUSINESS PRESENTATION

Nassir Khan provided information about his company and his experience working with Jennifer McCullough, Business & Workforce Specialist, of the Sutter County One Stop.

Nassir has been in the auto mechanic business for over 20 years, and started his own company in 2018. A major challenge for him has been replacing retiring employees. Working with Jennifer has enabled him to hire employees new to the industry. Utilizing the work experience programs to get through the training/entry period of new employment he has been able to retain two new employees. He is very appreciative of Jennifer and the Sutter County One Stop.

12. PROGRAM PERFORMANCE REPORT

Liz Barber reported that Federal Performance for PY 2024/2025 has been certified. All goals were exceeded in the Adult, Dislocated Worker and Youth Programs. The top industries participants were placed in were general medical & surgical hospitals, healthcare & social assistance, specialized freight & transportation, offices of physicians, nursing care facilities, elementary schools, agriculture, transportation & warehousing, security & patrol services. The top occupations participants were trained in were truck driving, registered nurses, LVN, CNA, medical assistant, office assistant, production worker, vet tech, and machine operators.

Performance goals for PY 25/26 3rd Quarter for all formula funds and special grants were reviewed, and most goals were exceeded or are being met.

13. SERVICE PROVIDER UPDATES

Colusa: Angie O'canas reported that they held a Job Resource Fair on April 9th. Their annual business outreach was conducted in March. A Debt & Bankruptcy Workshop was held, 17 people attended. They will be holding their second Expungement Workshop on June 11th. The Homebound Slight Program was started on April 2nd in partnership with Colusa Health & Human Services and Williams Family Action Center. Over 400 individuals were helped with the income tax return through the Volunteer Income Tax Assistance Program. Some of the community outreach services they've provided this quarter are Labor Rights Clinic, Maxwell and Williams Job Fairs, Probation Resource Fair, and Williams Migrant Housing. They've been busy enrolling dislocated workers, which is unusual for this time of year.

Glenn: Yassi Lam reported they've been busy with graduations, year-end, preparing for next program year, wrapping up Upward Bound enrollments, and preparing for HRCC grant. They helped with interviews for the upcoming GCOE Medical Assistant Program, they hope to sponsor about 12 participants. A couple of youth participants will begin WEX, one in retail and one in office/clerical. A WARN notice was received from Central Transportation, the company replacing them will retain the drivers. In February there was a short-term layoff at Johns Manville, 150 employees were impacted but they are all back to work. Outreach efforts include flyers, website, promotions, college and career day, career exploration day, and a youth summit. They have a new office technician supporting them half-time.

Sutter: Jay VanDuzer reported they are officially settled into the new Career Training and Conference Center. They participated in a multi-county job fair at Yuba College. They will be hosting expungement and debt & bankruptcy workshops, as well as a Job Fair Career Expo. They are working with local high schools on work-readiness workshops. There were a couple of rapid responses and business closures; Tarke Bean 8 employees were impacted, and NS Fitness was bought by Power Gym with 80% of staff being retained. Upcoming courses are CNA, Medical Assistant, and Cosmetology. They have been approved to offer financial aid for their cosmetology program. Phlebotomy and ELL Culinary courses are currently running. There is no hard date yet, but their Registered Dental Assistant class has received state approval.

Yuba: Luke Henderson highlighted their participation in the Yuba College Job Fair and the Lindhurst Youth Job Fair. They are gearing up for the Workability Summer Program. They are bridging out to Plumas Lake Elementary School District. Domain Driven Job Fairs are on their horizon, focusing on needs of the community.

Upward Bound: Maria Moreno reported that they are ending the academic year services and just wrapped up their tutoring program. They will begin their 6-week residential program. Approximately 100 students are graduating. A career fair will be held on June 12th; 155 students will attend to connect with 50-60 professionals. Jumpstart to College Workshops will be on 6/16, ensuring students have completed all necessary requirements to begin their college career. Upward Bound has been fully funded for 2026/2027, but she is unsure of 2027/2028. They are celebrating 60 years at Chico State!

14. OTHER BUSINESS

Liz Barber introduced NCCC staff member Maria Hernandez. Maria is the Program Coordinator for the Yuba College WIOA Program.

The next meeting will be held on Thursday, August 20, 2026, at Sutter County Superintendent of Schools Boardroom.

16. ADJOURNMENT

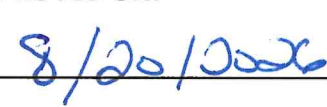
There being no further business, the meeting was adjourned at 3:20 p.m.

ATTEST:



John Fleming, Chair
NCCC Workforce Development Board

APPROVED ON:



8/20/2026