

**NCCC
WORKFORCE DEVELOPMENT BOARD
MINUTES**

February 19, 2026

1. CALL TO ORDER

The meeting was called to order by Governing Board Chair Daurice Kalfsbeek Smith at 2:00 pm at Sutter County Superintendent of Schools Board Room in Yuba City.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL – Quorum present

Governing Board Members Present: Daurice Kalfsbeek Smith, Jim Yoder, Karm Bains, Renick House

Workforce Development Board Members Present: Lee Bishop, Rainey Cambra, Margaret Capitano, Glenn Denno, Tawny Dotson, Margaret Fernandez, Jacob Holmes, Steve Ly, Karl Pineo, Nikki Rogers, Leslie Rubalcava, Brynda Stranix and Casey Tull

Workforce Development Board Members Absent: Cari Berlin, Juan Delgado, Jamie Dickerson, John Fleming, Matt Goody, Ron Moore, Sky Pohle and Amy Schmidt

4. WELCOME

Governing Board Chair, Daurice Kalfsbeek, welcomed everyone.

5. PUBLIC COMMENT

There were no comments from the public.

6. GOVERNING BOARD CHAIR PASSES MEETING OVER TO WDB CHAIR

7. APPROVAL OF MINUTES

Governing Board Action: Motion – Daurice Kalfsbeek, second – Karm Bains; Governing Board approved the minutes of the November 6, 2025 special board meeting as presented. Motion Carried

WDB Action: Motion – Glenn Denno, second – Karl Pineo; WDB approved the minutes of the November 6, 2025 board meeting as presented. Motion carried

8. APPROVAL OF NEW GRANT APPLICATION

Rhea Burns presented the Employment Training Pathways Program Grant. The project will aim to train and place individual into jobs and career pathways. The target population is English Language Learners, Justice-involved individuals, Opportunity Young Adults and Veterans. The grant award requested is \$2,000,000.00, and the period will be April 1, 2026 – April 30, 2028.

Governing Board Action: Motion – Karm Bains, second – Renick House; Governing Board approved the Motion Carried

WDB Action: Motion – Casey Tull, second – Karl Pineo; WDB approved the New Grant Application for the Employment and Training Pathways Program and authorize the Executive Director to finalize any award to NCCC.

9. DIRECTOR'S REPORT

Liz Barber informed the board that NCCC's Single Audit has begun, all necessary documentation has been submitted to our auditor. The review process will take place in the next few weeks.

NCCC underwent EDD's annual monitoring that reviews both programmatic and fiscal files and documents. There were no findings.

In December a grant proposal was submitted for the Employment and Training Pathways Program, we are still awaiting a decision from EDD for that proposal.

NCCC is currently working on another grant proposal called the Farmwork Advancement Program. This grant focuses on farmworkers seeking upskilling for upward mobility in the farming industry as well as those looking to leave the farming industry. We will be applying for \$1,000,000.00 for this project, the proposal is due March 2nd.

NCCC is also working on the Highroad to Construction Careers Grant. This is the grant we work closely with Local 228 and State Building Trades to conduct our MC-3 classes. Due to back and forth between Department of Finance and State Board on where the monies will be for the funding of this grant, we have been instructed to craft an 18-month plan and budget so we are ready to submit our application as soon as the March revise hits.

HRCC and Opportunity Young Adult Career Pathways Program grants will be ending next month on March 31st.

10. FISCAL COMMITTEE REPORT

Glenn Denno provided an update on the Summary of Training Expenditure Requirements for PY 25-26, through December 31, 2025. The Adult and Dislocated Worker Allocation is \$2,778,621, and expenditures are at \$150,220 of the \$833,586 requirement.

11. BENZEEN AUTO PARTS – LOCAL BUSINESS PRESENTATION

Nicole Jones provided information about her company and her experience working with Purnia Burke, Business Services Representative, of the Yuba County One Stop.

Benzeen Auto Parts was started in 2010 in Rancho Cordova and expanded to Marysville in 2020 with a 45-acre yard that holds up to 70,000 vehicles. The Marysville location was started with 16 employees and they currently employ 66. Their goal is to expand along the west coast. In the last two years they have opened two store fronts, one in Hayward and one in Los Angeles, maintaining Marysville as their hub.

They have worked with Purnia utilizing work experience opportunities, having permanently hired 60% of the work experience participants. She is really impressed with how well the participants have been prepared to interview and come to work on time, some even have their fork-lift certification. The participants are willing to work hard and give back to their community by earning a paycheck. She is very appreciative of how hard Purnia advocates for the participants and all the work she does.

12. ESSENTIAL SKILLS WORKGROUP

Jacob Holmes updated the board on the certificate's progress. Pursuant to the last meeting, the standards of classes will be added to their digital portfolio keeping the certificate at one page. They will be getting the certificate out to Juniors and Seniors who will be job searching.

The board decided the attendance rate is to be set at 90%. Out of 33 boxes it was decided 25 need to be checked, with at least one from each section, and the cumulative GPA included. He will be working with his ROP Coordinator to determine how to track the results.

13. PROGRAM PERFORMANCE REPORT

Liz Barber went over a streamlined version of the report, which will continue to be worked on. The first two pages show the NCCC program performance for all formula funds and grants. The following forms show how each county is performing in the particular programs.

We are doing well on our grant performance, meeting or exceeding our enrollment goals and performance criteria. In the areas we are not exceeding, the grant is not to term yet and there is still time to meet our goals.

15. SERVICE PROVIDER PROGRAM UPDATES

Colusa County One Stop/AJCC: Angie O'canas reported an Expungement Program Workshop was held, 15 individuals received services. They partnered with Center for Land-based Learning to hold an Employer Ag-hire Farmworkers Focus Group, over 20 farmworkers attended. April 9th will be a job fair, and they will also be holding a resource fair. They will be providing their Volunteer Income Tax Assistance Program again this year, over 150 people are on the waitlist with over 35

returns done in the last 2 days. They have sponsored 15 cadets for the CCOE Fire Academy. They are currently accepting applications for the CNA program. Colusa will be getting the 2-1-1 service. Angie has been asked to sit on the Colusa County Direct Service Provider Network Site Workgroup.

Glenn County Community Action Department/AJCC: Yassi Lam announced that a WARN Notice was received from Johns Manville, short-term layoffs are planned effecting 150 employees. A small family-owned restaurant closed, they were able to provide layoff aversion/rapid re-employment. Work experiences started in January with more to follow in the next few weeks. They are continuing to do outreach and community engagement. They participated in College and Career Day and the Veteran's Stand Down Event, and will participate in Glenn-Butte Counties Career Exploration Day. The EMS Core Training program will begin, it is targeted to residents of Glenn, Butte and Colusa Counties.

Sutter County One Stop/AJCC: Araceli Gonzalez announced staff has moved into their new building on Harter Parkway, but they are not open to the public yet. A grand opening is being planned and everyone will be invited. CNA class starts March 16th and the next Vocational Nursing class will start January 2027, Medical Assistant on 4/27, and Cosmetology on 4/20. They just held their 3rd Annual Tri County Career Fair, 24 high schools participated with 970 students attending. An expungement workshop is scheduled for March 24th. They will be partnering with Yuba County One Stop and Yuba College to host a job fair and career fair at Yuba College in April.

Yuba County One Stop/AJCC: Luke Henderson reported the One-Stop is in a period of transition of staffing and purpose. They are using it as an opportunity to strengthen how they operate, building upon the work they've been doing. They are short-staffed and staff is working hard with an increased workload.

Upward Bound/CSU: Heide Navarro announced that on February 3rd, Congress passed the FY26 funding package. That included maintaining current funding levels for TRIO Upward Bound programs across the nation. They are grateful for the bipartisan congressional support they received in order to make this happen, which includes support from the late Congressman Doug LaMalfa. They are celebrating our 60th anniversary! In 60 years at Chico State, Upward Bound has helped thousands of students from our region earn a college degree, with the majority being the first in their families to do so. They just completed their annual performance report and some data points that stand out are: In 2025, 100% of their 12th-grade students graduated from high school. Of those graduates, 85% met CSU and UC course requirements for admission, compared to 52% statewide. 90% of the Class of 2025 enrolled in college, exceeding the statewide rate of 62%. In the next couple of weeks, they'll be taking more than 50 students during their spring break to visit various college campuses. The students will be able to visit UC Davis, UC Berkeley, San Jose State University, Stanford, and San Francisco State.

16. OTHER BUSINESS

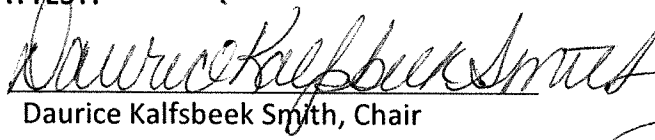
Leslie Rubalcava shared that DOR has applied in seeking to implement their order of selection. It will not affect the STEP Grant, but may affect the DOR/AJCC grant.

The next board meeting will be held on Thursday, May 21, 2026, at the Yuba County One Stop in the Beckwourth Room.

17. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:00 p.m.

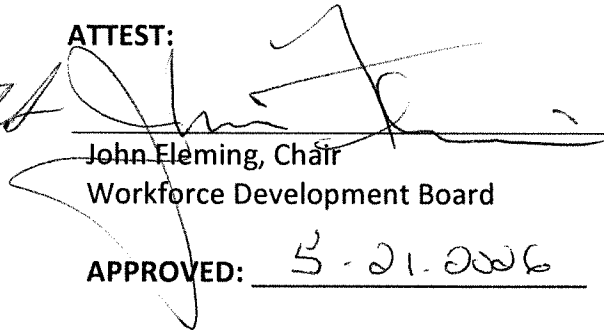
ATTEST:



Daurice Kalfsbeek Smith, Chair
Governing Board

APPROVED: 6/01/26

ATTEST:



John Fleming, Chair
Workforce Development Board

APPROVED: 5-21-2026