

**NCCC
GOVERNING BOARD
SPECIAL MEETING
MINUTES**

June 1, 2026

1. CALL TO ORDER

The meeting was called to order by Governing Board Chair Daurice Kalfsbeek Smith at 10:02 a.m. at NCCC Administrative Office in Yuba City.

2. ROLL CALL – Quorum present

Governing Board Members Present: Daurice Kalfsbeek Smith, Jim Yoder, Karm Bains, Jon Messick

3. PUBLIC COMMENT

There were no comments from the public.

4. APPROVAL OF MINUTES

Motion – Karm Bains, seconded – Jim Yoder; Governing Board moved to approve the minutes of the February 19, 2026, meeting as presented. Motion carried

5. APPROVAL OF WORKFORCE DEVELOPMENT BOARD APPLICATIONS

Motion – Jim Yoder, seconded – Karm Bains; Governing Board moved to approve the Workforce Development Board Applications for Juan Delgado, John Fleming, and Dr. Samantha Dana as presented. Motion carried

6. APPROVAL OF NEW GRANT APPLICATIONS

Motion – Karm Bains, seconded – Jim Yoder; Governing Board moved to approve new grant applications for the Farmworkers Advancement & Training Program, Regional Coordination Program, and HRCC Bridge Project 2026 as presented. Motion Carried

7. ACCEPTANCE OF FY 24/25 SINGLE AUDIT REPORT

Motion – Karm Bains, seconded – Jim Yoder; Governing Board moved to approve FY 24/25 Single Audit Report as presented. Motion carried

8. APPROVAL OF FISCAL COMMITTEE REPORT

Motion – Jim Yoder, seconded – Karm Bains; Governing Board moved to approve the Fiscal Committee Report including FY 26/27 NCCC Administrative Budget, FY 26/27 NCCC WDB/Governing Budget and FY 25/26 Expenditure Allocations Report as presented. Motion carried

9. DIRECTOR'S REPORT

Liz Barber reported NCCC was not awarded the Employment & Training Pathways Program or the Farmworker Advancement Program Grants but was awarded the High Road to Construction Careers Grant. This grant will help the construction pathways program and to serve two MC-3 cohorts this summer. We partnered regionally with Yolo, Sacramento and Placer counties on the Regional Coordination Project Grant that focuses on strengthening partnerships with community colleges and adult education providers across the capitol region. We were awarded approximately \$119,000 to serve 9 participants. We submitted a High Performing Board Application with EDD and are awaiting the results. We have successfully closed out two grants; the final round of HRCC and the Opportunity Young Adult Pathways Program. Both grants were fully expended and all performance goals exceeded. NCCC successfully completed a single audit, EDD program monitoring for the NDWG Quest II Grant, and an EDD EO monitoring; there were no findings.

10. PROGRAM PERFORMANCE REPORT

Liz Barber reported that Federal Performance for PY 2024/2025 has been certified. All goals were exceeded in the Adult, Dislocated Worker and Youth Programs. The top industries participants were placed in were general medical & surgical hospitals, healthcare & social assistance, specialized freight & transportation, offices of physicians, nursing care facilities, elementary schools, agriculture, transportation & warehousing, security & patrol services. The top occupations participants were trained in were truck driving, registered nurses, LVN, CNA, medical assistant, office assistant, production worker, vet tech, and machine operators.

Performance goals for PY 25/26 3rd Quarter for all formula funds and special grants were reviewed, and most goals were exceeded or are being met.

11. CLOSED SESSION: Public Employee Health Benefits (Gov. Code § 54957.6)

12. REPORT OUT IN OPEN SESSION

Regarding the Executive Director salary, it has been determined to move forward with the pre-determined plan for advancement.

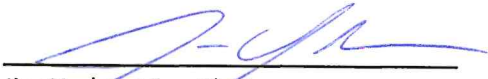
13. OTHER BUSINESS

The next meeting will be held on Thursday, August 20, 2026, at Sutter County Superintendent of Schools Boardroom.

14. ADJOURNEMENT

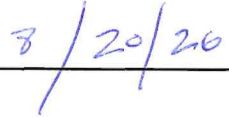
There being no further business, the meeting was adjourned at 11:00 a.m.

ATTEST:



Jim Yoder, Vice Chair
Governing Board

APPROVED ON:



8 / 20 / 20