

**NCCC
WORKFORCE DEVELOPMENT BOARD
MINUTES**

August 21, 2025

1. CALL TO ORDER

The meeting was called to order by Governing Board Vice Chair Jim Yoder at 2:04 pm at Sutter County Superintendent of Schools Board Room in Yuba City.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL – Quorum present

Governing Board Members Present: Karm Bains, Renick House, Jim Yoder

Governing Board Members Absent: Daurice Kalfsbeek Smith

Workforce Development Board Members Present: Jeff Armstrong, Lee Bishop, Rainey Cambra, Juan Delgado, Glenn Denno, Tawny Dotson, Matt Goody, Jacob Holmes, Steve Ly, Karl Pineo, Nikki Rogers, Amy Schmidt

Workforce Development Board Members Absent: Cari Berlin, Jamie Dickerson, Margaret Fernandez, John Fleming, Randy Fletcher, Ron Moore, Leslie Rubalcava, Brynda Stranix, Casey Tull

4. WELCOME

5. PUBLIC COMMENT

There were no comments from the public.

6. APPROVAL OF GOVERNING BOARD MINUTES

Governing Board Action: Motion – Karm Bains, second – Renick House; Governing Board approved the minutes of the June 11, 2025 board meeting as presented. Motion Carried

7. WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

Governing Board Action: Motion – Karm Bains, second – Renick House; Governing Board appointed the following individuals to the WDB: Jacob Holmes, Sutter County Superintendent of Schools; Karl Pineo, Mid Valley Building & Construction Trade; and Casey Tull, Operating Engineers Local 3. Motion Carried

8. APPROVAL OF WDB MINUTES

WDB Action: Motion – Juan Delgado, second – Glenn Denno; WDB approved the minutes of the February 20, 2025 board meeting as presented. *Motion Carried*

9. PRIORITY OF SERVICE POLICY

Cindy Newton reviewed the Priority of Service for Workforce Innovation and Opportunity Act Programs. The policy details the priority of services to eligible Veterans and eligible spouses of Veterans, and for adult program employment and training activities.

Governing Board Action: Motion – Karm Bains, second – Renick House; Governing Board accepted the Priority of Service Policy as presented. *Motion Carried*

WDB Action: Motion – Glenn Denno, second – Amy Schmidt; WDB accepted the Priority of Service Policy as presented. *Motion Carried*

10. DIRECTOR'S REPORT

Cindy Newton reported we will be receiving more money this year, but still no information on next year's funding. The State performed a data validation review this summer, one hundred fifty files were reviewed. We had a 5% error rate in our adult and dislocated worker programs. Youth programs had just over 10%, but we were able to submit corrections and get the rate lowered.

Cindy announced she is retiring at the end of the year, and that Liz Barber will be her replacement. The job announcement for a new Program/EO Officer will be posted and we hope to have a replacement starting November 1st.

11. FISCAL COMMITTEE REPORT

Juan Delgado reported that we are at a good funding start for the fiscal year at a little over \$12 million. There are a few grants at the end of their cycle and we have a couple newer ones. There are upcoming grant funding opportunities that we will be watching for and submitting applications.

As a consortium we have met the 20% training requirement for formula funds at 28.61%. We have the allowed \$243,415 leverage amounts from training in the special grants. County expenditures for program year 2024-2025 were reviewed and the counties are reconciling carryover amounts for program year 2025-26. Program year 2024-2025 actual budget expenditures for the NCCC admin office were reviewed and there were no substantial deviations.

12. E CENTER PRESENTATION

Steve Ly gave a presentation on E Center. E Center provides services for Early Head Start, Head Start, Migrant Seasonal Head Start, and Migrant Early Head Start. Services provide comprehensive early childhood education, healthy nutrition and parent involvement for children ages 0-5 and

their families at no cost to the participants. E Center's Head Start Programs operate in nine Northern California Counties: Butte, Colusa, Glenn, Lake, Sonoma, Sutter, Tehama, Yolo and Yuba.

13. PROGRAM PERFORMANCE REPORT

Cindy Newton reviewed program performance outcomes for the fourth quarter, July 1, 2024 - June 30, 2025. Comparisons were made to last year's numbers which showed slight decreases in Adult enrollments and entered employments, and an 84% entered employment rate with a \$28.81 wage at placement. Slightly decreased enrollments in Dislocated Worker, but more trained and an 85% entered employment rate with a \$22.90 wage at placement. Youth also saw a decrease in enrollments and amount of credentials received, entered employment and post-secondary education remained about the same at 86%. There are several special project grants going on serving the following special priority groups: homeless, veterans, offenders, disabled and English language learners. Colusa's Storm Grant has ended and was very successful.

14. SERVICE PROVIDER PROGRAM UPDATES

Colusa County One Stop/AJCC: Angie O'canas announced they are enrolling for the CNA class that begins August 28th; they are preparing for the annual business walk, where 2 employees are sent out to each city; ILP starts 9/15; there is new commercial development with Dutch Bros., and a certified meat processing plant opening.

Glenn County Community Action Department/AJCC: Yassi Lam announced that Glenn Medical Center has filed their WARN notice that 180 people will be laid off; they are busy with their youth program and will be back on school campuses; they have seen a strong interest in the medical field and have sponsored students in the EMS Corp, with the first cohort starting in late July serving Glenn, Butte and Colusa; they have also sponsored three financial workshops.

Sutter County One Stop/AJCC: Araceli Gonzalez announced they will be holding a Fall Job Fair at the Yuba-Sutter Fairgrounds on October 1st; they are planning for their 3rd Annual Career Fair this spring also to be held at the Yuba-Sutter Fairgrounds; they have been providing services to inmates at the Sutter County Jail; and store closures of Evans Furniture, Rite Aid, Claire's, and Camping World.

Yuba County One Stop/AJCC: Caron Job reported that they had 57 work experiences with their youth program; they have invited participants to talk about how the program is working for them; both participants were extremely grateful for the opportunity and skills learned through the Yuba County One Stop.

17. OTHER BUSINESS

Cindy announced that with Lorilee Niesen retiring, Jake Holmes will be continuing on with the Essential Skills Certificate and will provide an update at the next board meeting.

Angie O'canas announced that Colusa One-Stop will be having an open house on August 22nd and all are invited to attend.

Next NCCC Board Meeting: November 6, 2025 at Sutter County Superintendent of Schools Boardroom.

18. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:20 p.m.

ATTEST:



John Fleming, Chair
Workforce Development Board

APPROVED ON:

11-6-2025
